VACANCY ANNOUNCEMENT

Balochistan Public Private Partnership Authority (BPPPA) requires the services of the following vacancies on internship basis:

S. No.	Designation	Max. Age Limit	Qualification(s)
1.	Intern	27	 Master/Bachelor (4) year degree from a recognized institution in (Business Administration, Finance & Accounts, Commerce, Economics, Human Resource, CAF (ICAP) qualified or related disciplines, having minimum CGPA of 3.0 from HEC recognize University/Institution. Strong attention to detail and accuracy in data entry and record keeping, proficiency in Microsoft Office Application, Excellent Organizational skills, strong written and verbal communication skills is required. Preference will be given to having competency in Human Resource Management and Maintenance of Public Organization Accounts.

Miscellaneous Information:

- **1.** <u>Internship Duration</u>: The duration of the internship is <u>seven months</u> which is not extendable in any case. Participating interns are required to work full-time during office hours.
- 2. <u>Selection Method:</u> Selection will be made on merit, competency and relevance to the TOR.
- **3.** <u>Monthly Stipend:</u> selected candidates will be paid a monthly stipend of Rs. 30,000/- per month.
- **4.** All positions are based in Quetta.
- **5.** Organization has the right to defer and cancel the recruitment process of any position, at any stage, without assigning any reason.
- **6.** Detailed ToRs can be requested through email address provided below.

The incumbents meeting the above criteria must email their application along with CV and attested copies of educational, CNIC and (3) recent photographs with clearly mentioning the post for which they are applying can submit at address: PO BOX No. 93, GPO Quetta, 87300, Zarghoon Road, Quetta or email at <u>hrgob526@gmail.com</u> latest by **16th November, 2024** before closing of office hours i.e. 16:00 pm and no application will be accepted after due date and time. Only short listed candidates will be called for further evaluation and interview. No TA/DA will be admissible.

PO Box No. 93 GPO 87300, Zarghoon Road, Quetta