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**ATTACHMENT – V**

**PROJECT MANAGEMENT & QUALITY CONTROL**

- 1- Describe your document control system and/or procedures to control, development, approval and distribution of technical documents. Particularly required from an Engineering Company

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- 2- What system do you have for quoting lead times and to ensure adherence to the schedule time.

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- 2.1 How do you get commitment from your sub-contractors/vendors to ensure compliance with your quoted lead times and prices.

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- 3- Do you have established procedures to handle damaged material / equipment and / or unsatisfactory services?

YES

NO

If yes, please provide details.

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- 4- Do you track (progress, follow, schedule) all activities from the date of placement of order through completion of project.

YES

NO

- 4.1 Please explain how you track all activities from placement of order through completion of project.



## INSTRUCTIONS TO BIDDERS

Sheet 2 of 2

- 5- How does your company ensure that contract / purchase order data and drawings are accurate, legible and submitted on a timely basis?

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- 6- Does your company have capabilities for Electronic Data / Information Interchange?

YES

NO

If yes, please provide details.

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If no, does your company plan to develop these capability? YES NO

- 7- How does your company identify problems that might affect the completion of an order?

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- 8- Has your company formats to communicate the problem or the potential problem to the customer (if any)? In that case please provide a sample of such format.

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- 9- Do you have a QA / QC program manual? YES NO

If yes, please provide copy of the same

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- 10- Is your company certified to ISO 9000 \_\_\_\_\_,  
9001 \_\_\_\_\_, 14001 or \_\_\_\_\_ 45001? YES NO